

NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)

Board Meeting MINUTES

October 8, 2019

Ouachita Parish Health Unit – Community Room

1650 Desiard Street, Monroe, LA 71202

5:30PM

Call to Order Meeting called to order by Michael Shipp and prayer was led by Yvonne Lewis and a quorum was met.

Adopt Agenda: A Motion was made by Latanya Whiteside seconded by Dr. E. H. Baker to approve /accept the Agenda. Motion passed unanimously.

Adopt Minutes of September 10: A Motion was made by Yvonne Lewis and seconded by Latanya Whiteside to approve / accept the Minutes. Motion passed unanimously.

Board Members Present:

Mike Shipp, Latanya Whiteside, Yvonne Lewis, Dr. E. H. Baker, Amanda Booth and Thelma Merrells

Board member Absent: None

Northeast Delta HSA staff present: Dr. Monteic Sizer and Delores Harris

Ownership Linkage-Recognition of Guests: None

PUBLIC COMMENT PERIOD – No requests for comment.

BOARD EDUCATION/ ENDS Items for DISCUSSION

Upcoming Events/Community Action

Dr. Sizer will be the featured speaker at Louisiana Delta Community College's Mental Health Awareness event (October 10). Dr. Sizer will also be speaking at ULM's Addictions Elderly Symposium (November 4).

Northeast Delta HSA hosted its 2ND annual statewide Opioid Summit September 24 at ULM's Bayou Pointe. We are still getting lots of positive feedback about this standing room only event.

We are still working with Kia Richardson, a Ruston based attorney, to help execute criminal expungements for our non-violent mentally ill and addicted clients. Attorney Richardson is an experienced defense and expungement attorney. Ruston will be our pilot site. A listening session is also being planned with Lincoln Parish leaders. Leaders will include faith, business, civic and governmental leaders. Dates are forthcoming.

Northeast Delta HSA hosted its first successful health and wellness walk/run in Tallulah on October 5th. Board member Yvonne Lewis helped to coordinate this event with members of prevention and wellness staff. This event is part of our integrated healthcare model.

The next HSIC meeting will be in Baton Rouge on October 17, 2019. This is the meeting where each LGE board chair is expected to be in attendance. I have included the recent Legislation for review. The meeting requirements are stated below. A PowerPoint is being developed by Dr. McGee that will include agency Data and accomplishments per the requirements stipulated in the statute below:

The statute is RS 28:917. I have highlighted the annual meeting requirements.

§917. Human Services Interagency Council; membership and responsibilities

A. There shall be a human services interagency council established by the department to provide policy guidance to the department in the ongoing operations of the districts and authorities. The council shall be chaired by the secretary of the department or his designee and shall include the assistant secretaries of the office of behavioral health, office for citizens with developmental disabilities, office of public health, office of aging and adult services, as well as the director of Medicaid or his designee, the executive directors of the districts and authorities, and other members as deemed appropriate by the council.

B. The purpose of the council meetings shall be to share information between the state and the districts and authorities and among the districts and authorities. All council members shall have the opportunity to present information, request information, and engage in dialogue regarding any matter before the council.

C. The council shall meet at least once quarterly, but may meet more often if called by the chair. The council shall meet at locations that rotate throughout the state, as appropriate, to provide ease of travel for the members of the council. A quorum is not required and council members may participate by phone during any meeting in which a vote of the council members is not being requested, but a quorum shall be required for any vote to be taken on a matter before the council.

D. (1) Beginning February 1, 2018, the secretary shall submit a single comprehensive annual report on the operations of the districts and authorities to the Senate and House committees on health and welfare. The annual report shall include a detailed list of the services provided and populations served by each district or authority, a financial summary of the operations of each district or authority, and other information demonstrating the performance of each district or authority for the previous fiscal year. The report shall include the secretary's assessment and recommendations based on the data in the report. The report shall also include recommendations by the council and recommendations of any individual district or authority in the event that they wish to provide additional information or commentary regarding the data in the report. The report shall also include information on the meetings of the council and recommendations on how to build upon the work of the council.

(2) Within thirty days of receipt of the report by the House and Senate committees on health and welfare, either committee may issue notice of intent to convene a hearing separately or jointly for the purpose of conducting a public hearing on the report that was submitted. The department and each human services district or authority may be called collectively or independently to appear before the committee.

E. At least once annually, the council shall convene a meeting to include the board chairman or his designee from each of the ten human services districts and authorities. All board members from each of the ten human services districts and authorities shall have the opportunity to participate if they so choose. This meeting shall be hosted by the Louisiana Department of

Health at its central office in Baton Rouge. The purpose of this meeting shall include but is not limited to facilitating and fostering the exchange of best practices to ensure that each district or authority throughout the state is maximizing service delivery in their statutory governance area. Each board chairman, or his designee board member, shall give a presentation on the status of service delivery in his district or authority and shall include specifics on practices that are yielding the best results regarding scope of service and client access. All statewide board members shall have the opportunity to learn from the council and other board members and obtain knowledge on best practices through discussion and dialogue at this annual meeting.

Acts 2008, No. 373, §2, eff. June 21, 2008; Acts 2017, No. 73, §1, eff. June 7, 2017.

GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS

Executive Director – Monthly Activity and Fiscal Reports

After the ED's report was presented, along with the monthly Fiscal report, a Motion made by Dr. E. H. Baker and seconded by Thelma Merrells to approve / accept the ED report, documentation and Fiscal reports as submitted. Motion passed unanimously.

Financial Planning & Budgeting/Financial Condition and Activities – *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

NEDHSA's FY19-20 appropriated budget is \$15,531,572. Our SGF = \$10,407,014. Our IAT = \$4,350,714. Self-generated = \$773,844.

Treatment of Staff – There were no complaints per Dr. Monteic A. Sizer

BOARD MANAGEMENT – Ongoing

- Review NEDHSA Global Ends Statement (Page 3)
- Global governance (Page 3)
- Governance Style (Page 3-4)
- Board Job Description (Page 4)
- Global Linkage (Policy Manual Page 10)
- Unity of Control (Policy Manual Page 10)
- Accountability of the Executive Director (Policy Manual Page 10)
- Delegation to the Executive Director (Policy Manual Page 10)
- Appoint Nominating Committee

After the board reviewed the manual guidelines from the NEDHSA Board Governance Policy Manual the board decided to leave all as written with no changes.

After Chair Mike Shipp asked the board about appointing a member or members to be on the Nominating Committee it was decided and put through the motion process to leave the NEDHSA members to serve another term .

Election of Officers - 2020

Board Chair -- *Mike Shipp*

Vice Chair – *Dr. E. H. Baker*

Secretary – *LaTanya Whiteside*

Treasurer -- *Yvonne Lewis*

Motion was made by Dr. E. H. Baker and seconded by Yvonne Lewis to approve/appoint the nominations for NEDHSA Board members 2020. Motion passed unanimously.

ADJOURN

Next Meeting – November 12, 2019 - 5:30 pm

Ouachita Parish Health Unit – Community Room

1650 DeSiard Street, Monroe, LA 71202